**Resume for Suitable Employment in HR/IR/ P & A**

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**Chandra Shekhar Sharma**

**# 233, Sector 4, HUDA**

**Naraingarh-134203(Ambala)**

**Haryana**

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| **Career Objective** | Looking for a **senior position in HR/IR/P&A** in a reputed company where I can apply my knowledge, experience and skill for company and self growth. |
| **Career Summary** | A matured professional having **30+ years** experience in **HR/IR/Personnel& Administration** in senior Management Position. |
| **Qualification** | **Professional** : **MSW (PM& IR)** **from Kashi Vidyapith, Varanasi(UP)**  **Academic :** **B.A.(Eco.) from Kashi Vidyapith, Varanasi(UP)** |
| **Age** | 58Years **(Date of Birth:26/07/1962)** |
| **Key-Skills** | Precise Communication Skills, Analytical and Problem solving Approach, Ability to understand Human Behaviour, People Management skill, Negotiation with Unions, Liasioning etc. |
| **Strengths** | Excellent Team Player, Go-Getter Attitude, Good Co-ordinator, Great Patience at work. **Exposure to deal with Multi-Unions.** |
| **Achievements** | **Handled Bulk Recruitment for each and every category of Employees, Designed succession Plan, Competency Mapping.**  **Handled critical IR issues, Long Term settlements with Multiple Unions. Handled strikes, Lock-Outs, Labour cases up to High court level. Maintained Great level of discipline.** |
| **Responsibilities Handled** | I am **working as HOD** and looking after the following activities:-  **HR :** Man Power planning, Talent Acquisition, Induction,  Succession Plan, Training & Development, Man Power  Assessment. Competency Mapping, PMS,Exit Formalities.  **IR :** Shop Floor Committee, Grievance Handling, Internal &  External Co-ordination, Negotiation with Unions, Long  Term settlement.Strikes,Lock-Outs,Retrenchment,VRS.  **Legal Cases :** Various cases related with Labour Matters in Labour  Court/ Concilliation/ High Court.  **Disciplinary :** ChargeSheet, Warnings,Domest.Enquiry,Suspension.  **Statutory :** Looking after statutory compliances under various  **Compliances** Labour Laws i.e. Factories Act, E.S.I., Bonus, P.F. &  Other Acts.  **Liaison :** Dealing with various statutory & Govt. Authorities,  Distt. Administration, Local Leadership etc.  **Welfare :** Canteen, Transport, Health Services, Rest Room,  Community Development.  **Admin :** Security, Communication, Properties, Guest House. |
| **Present Employment** | **I joined Threads India Ltd., for its Sewing Thread Division at Kanpur as G.M. –IR & Personnel on 14/11/2016 & continued till 02/04/2022(Super annuated).I was promoted as Director on 25/04/2019.**  **About the Company:** **Threads India Ltd.** Is a part of famous **Lohia Group.**The Group is engaged in manufacturing of machinery, Threads & injections moulding machines etc. The Man Power of **TIL** is **1200.** |
| **Past Employments** | 1. **Worked with Satia Industries Limited, for its Paper Division at Muktsar as G.M. P&A from 28/07/2016 to 05/11/2016**   **About the Company:** This is a large integrated Pulp & Paper Manufacturing company which has the production capacity of **350 TPD** Paper and having its own power plant **(12.MW)** and a **Soda Recovery Unit.** The employee strength of the company is **1600** and the annual turnover of the company is **Rs. 500.00 crores.**   1. Workedwith **Ruchira Papers Limited, Kala Amb (HP) as DGM-HR w.e.f. 28/01/2012 to 26/07/2016**   **About the Company:** This is a large integrated Pulp & Paper Manufacturing company which has the production capacity of **350 TPD** Paper and having its own power plant **(8.2MW)** and a **Soda Recovery Unit.** The employee strength of the company is **1600** and the annual turnover of the company is **Rs. 485.00 crores.**     1. Worked with the **I.W.P. Co. Ltd.** as **Sr. Manager (P&A)** in the capacity of **HOD** from **Sept. 1998 to 25 Jan. 2012** at Bareilly(U.P.)   **About the Company:** The I.W.P. Co. Ltd. **(A part of Kolkata based Industrial House which is engaged in chemical Processing and Tea manufacturing)**.The total Group Turnover of the company is approximately **Rs. 450.00 crores.**   1. Worked with **Clarks Group of Hotels at Lucknow (UP)** from **Jan. 1991 to Aug. 1998 as Sr. Assistant Manager (Personnel)** 2. Worked with **Rama Paper Mills Ltd., Bijnore(U.P.)** as **Assistant Manager (Personnel)** from **October 1986 to Dec. 1990.** |
| **Last Salary Drawn** | **Rs.18.00 Lacs P.A.+Accom.+Car** |
| **Expected Salary** | **Negotiable** |
| **Notice Period** | **15 days** |
| **Personal Details** | Marital Status - Married  Wife - Home maker  Son - Student  Daughter - Student |
| **Permanent Add.** | **A-2/79, Trilochan Ghat, Varanasi-221001(UP)** |

Place: – Naraingarh(Ambala)

Date: – 22/05/2022 **Chandra Shekhar Sharma**